

To: Cabinet, Archives
From: Patricia Niewoonder
Subject: Minutes of August 28, 2012 Cabinet Meeting
Date: August 28, 2012

Members Present: Anderson, Bertch, Bohnet, Cannell, Collins, DeHaven, Hutchins, Ives, Kocher and Schlack

Staff Present: Horton and Niewoonder

Absent: Johnson

Personnel and Operations

- **Kudos** – were given to the following individuals:
 - Ken Barr, Jr. and Thomas Wrench for their effort to provide stress relief to the students in line at the Bookstore.
- **Hires/Resignations/Retirement**
 - Martha Makay has resigned effective September 7 – her position in the financial aid office will be posted.
 - Ken Colby has resigned and Rick Ives will serve as interim public safety director until the position can be filled.
 - The student recruitment position, recently vacated by Larissa Hunt, will be posted.

Other

- Volunteers for the greeting tables are being sought for the first couple of days of the semester.
- Designated Bruce Kocher to serve on the Sabbatical Leave Committee.

Discussion and Action Items

- ***Higher Learning Commission***
 - Reviewed some of the changes in the accreditation process, noting that KVCC must choose between the “standard” or the “open” pathway.
 - It was MOVED, SECONDED and CARRIED to select the “open” pathway.
 - Steve Cannell will take the lead in moving this forward.
- ***Planning Worksheet / Strategic Issues***
 - Reviewed the draft of the planning worksheet and agreed to share information with and receive input from various units throughout the College before finalizing.
 - An updated draft will be reviewed next week and shared with the Board in October.
- ***Academic Calendar for 2012-13 and 2013-14***
 - Both academic calendars were accepted as presented.
 - The holiday calendar for 2014 will need to come forward for acceptance.
- ***CUBE and FSC Budgets***
 - It was MOVED, SECONDED and CARRIED to approve the CUBE budget for 2012-13 in the amount of \$22,595.
 - It was MOVED, SECONDED and CARRIED to approve the FSC budget for 2012-13 up to \$35,000.

- *Draft Policy on Weapons – 1st reading*
 - Reviewed and accepted for a first reading the proposed CMOP 4090 on weapons restrictions. The second reading is scheduled for next week.
- *Travel* – the following travel items were reported:
 - Ailsa Gray will attend the Ad Astra Users' conference in Kansas City, October 21-24.
- *Grants*
 - No items reported.

Next Meeting – The next regular meeting is scheduled for ***Tuesday, September 4 at 7:30 a.m.***